

Contra Costa College
Curriculum Instruction Committee
Minutes of Monday, October 27, 2025

2:15pm – 4:00pm

Location: GE-305

Zoom: <https://4cd.zoom.us/j/8355242819>

Meeting ID: 835 524 2819

MEETING CALLED TO ORDER at 2:16pm

CIC Chair: Leslie Alexander

Division Representatives

- **SES:** Najia Azizi (Articulation Officer), Amy Catania
- **LA:** Jennifer Griest, Anthony Gordon
- **AACE:** Brianne Ayala, Laura Lozano, (Jack Wheeler, alternate)
- **NSAS:** Nzingha Dugas, Deborah Dixon

Non-Voting Members

- **SLO Coordinator:** Aleksandr Pevzner (as needed)
- **Director of Admissions and Records:** Cole Moyer
- **Dean of Enrollment Services:** Rodolfo Santos
- **Vice President of Equity and Instruction:** Jason Berner
- **Curriculum Specialist:** Karen Ruskowski

Members not in attendance: Jack Wheeler, Nzingha Dugas, Aleksandr Pevzner, Cole Moyer, Rodolfo Santos

Guests in attendance: René Sporer, Jennifer Ounjian, Aminta Mickles, Manu Ampim, Max Portillo

CONSENT AGENDA ACTION ITEMS

Agenda: October 27, 2025

Action: Approved

Motioned: Jennifer Griest

Seconded: Brianne Ayala

All in Favor: No abstentions

Minutes: September 22, 2025

Action: Approved

Motioned: Anthony Gordon

Seconded: Laura Lozano

All in Favor: No abstentions

ART-140 Sculpture 1

Non-Substantial: Refine sentence at the end of the course description to: "Requires the purchase of course-specific supplies, in addition to any required materials fee."

(This course was approved for content review on 9/8/25 but this sentence needed additional revision for clarity. This update will be included with the previous content review changes and submitted to COCI at the same time.)

GEOL 120 Physical Geology

Deactivation: Course no longer offered

GEOL 120L Physical Geology Laboratory

Deactivation: Course no longer offered

Earth Science – Associate in Science Degree

Deactivation: We do not currently have the ability to offer the geology courses for this program and we have not offered the geology courses for this program in several years. Diablo Valley College has a robust program that will have to suffice in the foreseeable future.

HED-099 Occupational Work Experience

Deactivation: Course no longer offered

Journalism – Certificate of Achievement

Deactivation: The Journalism Certificate as it currently stands is outdated and will eventually be replaced by two new certificates that are more focused, specific and helpful to students entering the field of journalism.

Communication Studies – Associate in Arts for Transfer Degree

Deactivation: This degree was replaced statewide by the Communication Studies 2.0 Associate in Arts for Transfer Degree.

Physics UCTP – Associate in Science for Transfer (UCTP)

Deactivation: This program is being replaced at the state level with the Physics 2.0 Associate in Science for Transfer Degree. We propose deactivating this program to avoid confusing incoming students with a transfer pathway degree that is being removed at the state level.

NON-CONSENT AGENDA ACTION ITEMS

SOCI-236 Sociology of Sport

Revision: Content review. Change prefix to SOCI (from SOCIO) to match CCN prefix for this discipline. Update MOIs, SLOs, and textbooks.

(This course was tabled on 9/22/25 for suggested updates to the objectives and SLOs.)

Action: Tabled with the recommendation that the course instructor attend the next CIC meeting to provide clarification on course objectives and SLOs.

Motioned: Deborah Dixon

Seconded: Amy Catania

In Favor: Brianne Ayala, Amy Catania, Deborah Dixon, Anthony Gordon, Laura Lozano

Abstentions: Jennifer Griest

Opposed: Najia Azizi

ARTH-C1100 Survey of Art from Prehistory to the Medieval Era

Revision: (formerly: ART-190 History of Art: Prehistory Through the Middle Ages)

Content review. Update course number, title, description, MOEs, textbooks, objectives, and lecture content to align with CCN template. Request CalGETC Area 3A.

Action: Approved

Motioned: Deborah Dixon

Seconded: Jennifer Griest

All in Favor: No abstentions

ARTH-C1200 Survey of Art from the Renaissance to Contemporary

Revision: (formerly: ART-191 History of Art: Renaissance to Contemporary)

Content review. Update course number, title, description, MOEs, textbooks, objectives, and lecture content to align with CCN template. Request CalGETC Area 3A.

Action: Approved

Motioned: Brianne Ayala

Seconded: Najia Azizi

All in Favor: No abstentions

HIST-C1001 United States History to 1877

Revision: [formerly: HIST-120 History of the United States (Colonial - 1865)]

Content review. Update course number, title, description, MOEs, objectives, assignments, and lecture content to align with CCN template. Request CalGETC Areas 3B & 4.

Action: Approved

Motioned: Najia Azizi

Seconded: Anthony Gordon

All in Favor: Amy Catania abstains

HIST-C1002 United States History Since 1865

Revision: [formerly: HIST-121 History of the United States (1865 - Present)]

Content review. Update course number, title, description, MOIs, MOEs, textbooks, objectives, and lecture content to align with CCN template. Request CalGETC Areas 3B & 4.

Action: Approved

Motioned: Brianne Ayala

Seconded: Jennifer Griest

All in Favor: No abstentions

BOT-228 Microsoft PowerPoint for Business

New course: Degree applicable. 2 units. 27 hours lecture, 27 hours laboratory. Class max: 35. Request CSU transfer only. Request Distance Education: Fully online.

Masters Disciplines:

- Business
- Business Education
- Computer Science
- Education
- Engineering
- Engineering Technology
- Library Science

Non-Masters Disciplines:

- Computer Information Systems (Computer network installation, microcomputer technology, computer applications)
- Computer Service Technology
- Electronic Technology (Radio, television, computer repair, avionics)
- Electronics
- Graphic Arts (Desktop publishing)
- Library Technology
- Multimedia
- Office Technologies (Secretarial skills, office systems, word processing, computer applications, automated office training)
- Telecommunication Technology

Action: Tabled due to lack of representation.

ENGIN-230 Introduction to Circuit Analysis

Revision: Content review. Add MOE details and SLO%. Update textbooks.

Action: Approved, with updates to objectives

Motioned: Amy Catania

Seconded: Deborah Dixon

All in Favor: No abstentions

HHS-226 Introduction to Counseling Skills

Revision: Content review. Update description, assignments, MOEs, textbooks, objectives, outcomes, and lecture content. Add advisory: Eligibility for ENGL-C1000 or ENGL-C1000E. Requesting (C-ID: ADS120X).

Action: Approved

Motioned: Jennifer Griest

Seconded: Anthony Gordon

All in Favor: No abstentions

HHS-227 Co-Occurring Disorders

Revision: Content review. Update description, assignments, MOIs, MOEs, textbooks, objectives, outcomes, and lecture content. Add prerequisite: HHS-219 and advisory: Eligibility for ENGL-C1000 or ENGL-C1000E. Requesting (C-ID: ADS190X).

Action: Approved

Motioned: Brianne Ayala

Seconded: Anthony Gordon

All in Favor: No abstentions

HHS-219 Introduction to Addiction Studies

Revision: Content review. Update title (from (Introduction to Human Services). Add advisory: Eligibility for ENGL-C1000 or C1000E, Update MOIs, out of class assignments, MOEs, textbooks, objectives, SLOs, and lecture content. Remove Discipline: Health Care Ancillaries. Change CIP code to Public Administration and Social Service Professions (from Human Services, General). Change grading option to Student Choice. Requesting (C-ID: ADS110X)

Action: Approved

Motioned: Deborah Dixon

Seconded: Brianne Ayala

All in Favor: No abstentions

DISCUSSION ITEMS

Discussion: Discussion and feedback – Associate GE Criteria Guidelines.

Leslie and Najia shared that these guidelines will eventually be used to evaluate the inclusion of courses in local GE areas (A.A/ A.S. degrees). Currently, CCC does not have a process for GE evaluation. The guidelines were drafted by Najia based on Title 5 and CSU guidelines and are not meant to be as restrictive as Cal-GETC requirements. Concerns were raised about the impact of certain courses currently in Area C: Arts and Humanities (soon to be Area 3). The committee will compare the guidelines to the current Area C courses prior to the next meeting.

PRESENTATIONS FROM THE PUBLIC

There were no presentations from the public.

ADJOURNMENT

The meeting adjourned at 4:03pm. The next meeting is scheduled for November 10, 2025

NON-CONSENT AGENDA ITEMS MUST HAVE REPRESENTATION OR NO ACTION WILL BE TAKEN